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## INFORMATION LETTER

**Caspian University Adilet Law School** is delighted to invite you to participate in the International Academic and Practical Conference, **dedicated to the 75th anniversary of Doctor of Juridical Sciences, Professor A.G. Didenko, on the topic "Improvement of Kazakh Civil Law in the Context of Implementation of the European Contract Law"**.

The conference will be held on **September 30, 2019**. Working languages: Russian, Kazakh, English. Form of participation – full-time, remote.

**The conference will be held at Caspian University** (3rd floor, “Seifullin Hall”, 521 Seifullin Avenue, Almaty).

Registration of participants starts at 9.00, conference working hours from 10.00 to 15.00. From 15.00 to 17.00 – celebration of the anniversary and concert program.

**Information for participants.** The Organizing Committee of the conference asks you to send a topic of the report and information about yourself in Russian, Kazakh and English languages for inclusion in the conference program by **September 16, 2019**. Information on authors should be in Russian, Kazakh and English languages and contain full name, academic degree and title, position, place of work or study (university, faculty, year), mobile phone of the author, e-mail address, for students, undergraduates and doctoral students – full name, academic degree and title of their academic advisers.

One should submit an electronic version of the report to the organizing committee by e-mail in order to participate in the conference. Reports shall be accepted in Kazakh, Russian and English languages until **September 16, 2019**.

Participation in the conference is free. Travel expenses: travel, lodging and meal costs shall be incurred by the sending party.

Conference materials will be published.

**The following requirements are imposed on the design of reports:**

Volume of the article, including the list of references should not exceed 10 pages of printed text. The minimum volume of the article is 5 pages. All pages of the article should be numbered. The text must be typed in Times New Roman, A4 paper size (210x297 mm), font size - 12 pt. Line spacing – single. The text is aligned to the width. Indentation -1.25 cm. Page margins: top - 2, bottom – 2, left - 2, right – 2. The reports should not contain graphs, drawings or photographs. The text should not include hidden formatting characters. The text should not be framed, in tables, or in other objects that have visible or hidden borders.

For reports submitted by students, undergraduates and doctoral students, the presence of a review or comments of the scientific advisers is required.

**The list of used sources** is made in accordance with State Standard 7.1–2003 “Bibliographic record. Bibliographic description. General requirements and drafting rules”. References to sources in the text of the article are given only in square brackets (without citation [1], when quoting or retelling the author's text [1, p. 29]). The list of sources is given at the end of the main text with one line indentation. The numbering of references in the article is made as citations appear. Archival materials are not included in the list, references to them are placed in the text in round brackets.

The bibliographic record of the source and a link to a network resource with a full network address on the Internet shall be provided in the list of references when electronic resources sources or remote access (Internet) are used in the article. It is recommended to specify the date of access to the resource.

FOR EXAMPLE (bibliographic information):

**For books:** Surnames and initials of the authors. Title. - Information about reprinting. - Place of publication: Publisher, Year of publication. - Number of pages.

*For example:*

Bassin Yu.G. Selected works on Civil Law. - 3rd ed. - SPb.: 2003. - 294 p.

**For articles from journals:** Surnames and initials of the authors. Title of the article // Title of the publication. (Series). — Year of publication. — Volume. — Number. — Pages.

*For example:*

Bryzgalov A.I. On some theoretical and methodological issues of legal science at the present stage // State and law. — 2004. — № 4. — P. 17-22.

**For materials of conferences, collections of papers, etc.:** Surnames and initials of the authors. Title of the article // Title of the publication: Type of publication. - Place, year of publication. - Volume. - Number. - Pages.

*For example:*

Didenko A. Civil law as a source of legal reality formation // Civil law VI: Articles. Comments. Practice.—Issue40 / Edited by A.G. Didenko. - Almaty: Rarity, 2015. - P. 4-24.

The material of the report is placed in the following order: on the first line – full information about the authors (full name, scientific degree, title, position, institution, city), through the line – the title of the article (in capital letters), the next – the text itself. A list of used sources is placed at the end of the report.

**Reports will not be published, if they do not satisfy the above requirements.** The Organizing Committee reserves the right to select the submitted reports and check it for plagiarism.

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*Kind regards,  
The Organizing Committee*